

Community Services, Inc.
Position Description
Magnet
Home Delivered Meals Driver

GENERAL DESCRIPTION:

Looking for a great Part-Time job? Come deliver a nutritious meal to homebound, disabled, ill, and/or elderly individuals in Navarro County while staying compliant regarding applicable rules, regulations, and standards. This Position is part-time, Monday-Friday, 9:45 am-2:00 pm, with a rate up to \$15.00 per hour.

- Check-in with Assistant Director upon arrival;
- CSI provides agency vehicle for use, which must be pre-tripped and documented daily prior to the start of the delivery day;
- Record temperature of meals and load vehicle;
- First meal delivery starts at 10:30 am, and last meal no later than 1:30 pm;
- Record clients absent from home at the time of delivery daily;
- Report promptly to Assistant Director any unusual activity regarding the client;
- Document food service delivery in accordance with agency guidelines;
- Perform post daily vehicle inspection, report any needed repair to Assistant Director;
- Clean and sanitize meal delivery coolers daily;
- Delivery personnel are also required to complete any other task assigned; and
- Report any medical emergency immediately by calling 911. Then contact Admin Office at (903) 872-2401 to report the nature of the emergency or other unusual situations.

REQUIREMENTS:

- Must complete the required **ServSafe Texas Food Handler Course and Assessment** and cost is covered by the agency;
 - Must have a current Texas Driver's license, the ability to be insured, and a good driving record;
 - Ability to operate a smartphone for communications with the Admin Office and utilization of navigation application if required;
 - The ability to follow directives, basic computer skills, and the ability to lift 30 pounds; and
 - Friendly, enthusiastic, and committed to the goals of MAGNET, Meals on Wheels Program.
- **Note:** All employees must complete a Criminal History Background Check, Medical Evaluation, and a Drug/Alcohol Screening. Random Drug/Alcohol Screening are required if randomly selected.

APPLY WITHIN AT:

Community Services, Inc.
302 Hospital Drive
Corsicana, TX 75110
Attn: Human Resources

Or via email at: dedwards@csicorsicana.org

All qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, gender, sexual orientation, gender identity or expression, genetic information, disability, veteran status, sex or age, or any other legally protected status.

Revised October/2021